



**THE 11TH PREMIER CORPORATE GOVERNANCE CONFERENCE**



**REGISTRATION FORM**

<b>26 &amp; 27 Sep 2019</b>	<b>Montecasino Johannesburg</b>	For online registration please visit <a href="http://www.chartsec.co.za">www.chartsec.co.za</a> and go to conference 2019
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<b>2019 conference costs (Including VAT)</b>	<b>CSSA Members and CSSA Student</b>	<b>Public</b>
Early Bird Rate (if payment is made before 31 July 2019)	R 5 700.00 pp	R 7 400.00 pp
Standard Rate	R 6 700.00pp	R 8 400.00 pp
Group Bookings	A group discount of 10% will be offered for groups of 5 or more delegates from the same company	

**DELEGATE INFORMATION**

<b>Name</b>	
<b>Surname</b>	
<b>Company Name</b>	
<b>VAT Number</b>	
<b>Position</b>	
<b>Email Address</b>	
<b>Landline</b>	
<b>Cell number</b>	
<b>Address for Invoice</b>	
<b>Please specify any special dietary requirements</b>	
<b>Where did you hear about the conference?</b>	
<b>Will you attend the cocktails on Thurs 26 September at 17h00?</b>	

Please complete page 2 of this document on the next page .....

## MEMBERSHIP INFORMATION

CSSA Membership number  
(if applicable)

CSSA Student number  
(if applicable)

Please note that if this information is not filled in,  
you will not qualify for the special member / student rate.

## CSSA BANK DETAILS FOR PAYMENTS

Account Name	The Southern African Institute of Chartered Secretaries and Administrators
Bank	Standard Bank
Branch Code	51001
Account Number	00 289 8608
Reference Number	Please quote the reference number on the invoice which will be emailed to you after completion of the registration process.
Proof of payment	Please send your proof of payment to <a href="mailto:events@chartsec.co.za">events@chartsec.co.za</a>

## CONFERENCE POLICIES

### Payment

All registration fees must be paid in South African rands (ZAR). Full payment must be made prior to the event to ensure access is granted.

### Confirmation

Registrations will be confirmed via email.

### Special needs

If you require special assistance please email us.

### Cancellation policy

- Any cancellations must be emailed in writing.
- Substitutions may be made at any time.
- Cancellations received 30 days or more before the event will be subject to a 25% cancellation fee.
- Cancellations received less than 30 days before the conference will be subject to a 50% cancellation fee.
- Cancellations received less than 14 days before the conference will not be entitled to a refund.
- Confirmed registrants who do not attend the conference are liable for the full registration fee.
- Non-payment does not constitute cancellation.

### Programme

The programme as advertised is subject to change without notice.

Name

Signature

Date

Please complete this form and return to Colette Diamond  
on [events@chartsec.co.za](mailto:events@chartsec.co.za) or fax to 086 503 6657

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For more information visit [www.chartsec.co.za](http://www.chartsec.co.za) or contact [events@chartsec.co.za](mailto:events@chartsec.co.za).  
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