

PUBLIC SECTOR GOVERNANCE FAQs

1. Where are the entrance requirements?

Applicants must have a tertiary qualification, such as the CSSA Professional Advanced Qualification in Management and Administration or a Bachelor's degree or equivalent, and ideally have relevant work experience. Applicants must have the ability to learn independently.

2. What will I receive if I register for this module?

You will be awarded 30 credits on the National Qualifications Framework at NQF Level 8. You will also receive a transcript of results indicating part completion of the CSSA Board programme.

3. Where can I find the registration form?

Please [download the form here](#).

Commented [O1]: Hyperlink to the form:
<http://www.chartsec.co.za/documents/students/BoardEnrolmentForm-Stand-AloneOctober2017v1.pdf>

4. If I want to do the whole NQF8 qualification (known as the [CSSA Board programme](#)), what else will I need to do?

The other three compulsory modules for the Board programme (NQF8) are Corporate Secretaryship, Corporate Financial Management and Corporate Administration. You may also elect to take Corporate Governance (which focuses on governance in the private sector) but this is not compulsory if you have completed Public Sector Governance. If you complete all 4 modules, you can apply to become a member of the Institute.

Commented [O2]: Hyperlink to CSSA Programme:
http://www.chartsec.co.za/index.php?option=com_content&view=article&id=75&Itemid=53

5. Are exemptions or Recognition of Prior Learning (RPL) available?

Exemptions or RPL are not available for this module and students are required to write the examination.

6. Where can I study this module?

You can register with any of our [accredited tuition providers](#) which offer the Board programme – you should contact them directly for information regarding their programmes and tuition fees. We are still liaising with our tuition providers to see which ones will offer the public sector governance module. Once we have this information it will be loaded onto our website.

Commented [O3]: Hyperlink to accredited tuition providers:
http://www.chartsec.co.za/index.php?option=com_content&view=article&id=81&Itemid=305

Alternatively, you can follow the self-study route.

7. What fees are involved in writing the examination?

Please consult the [latest fees guide](#).

Commented [O4]: Hyperlink CSSA Registration Fees once changed
http://www.chartsec.co.za/index.php?option=com_content&view=article&id=56&Itemid=65

8. What support will I receive from the Institute?

Registered students have access via the [student portal](#) to

Commented [O5]: Hyperlink to exam registration:
http://www.chartsec.co.za/index.php?option=com_content&view=article&id=190&Itemid=225

- Prescribed readings
- An exemplar question paper
- Past examination questions, memoranda and examiner's reports
- An [on-line tutor](#) for academic queries

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http://www.chartsec.co.za/index.php?option=com_content&view=article&id=298&Itemid=415

9. CPD hours

If you complete the module within one year, you will earn 30 CPD hours.

10. Examinations

Examinations are held in May and October. The examination timetable can be found [here](#).

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11. Examination venues

Examinations are conducted at all registered examination venues. Details can be found [here](#).

Commented [O8]: Hyperlink to examination venues

12. Do I need to become a member of the CSSA in order to do this module?

You are not obliged to become a member of the Institute in order to take this module or to earn the module certificate as described above. It is only when you have completed four board modules that you could apply to become a member.